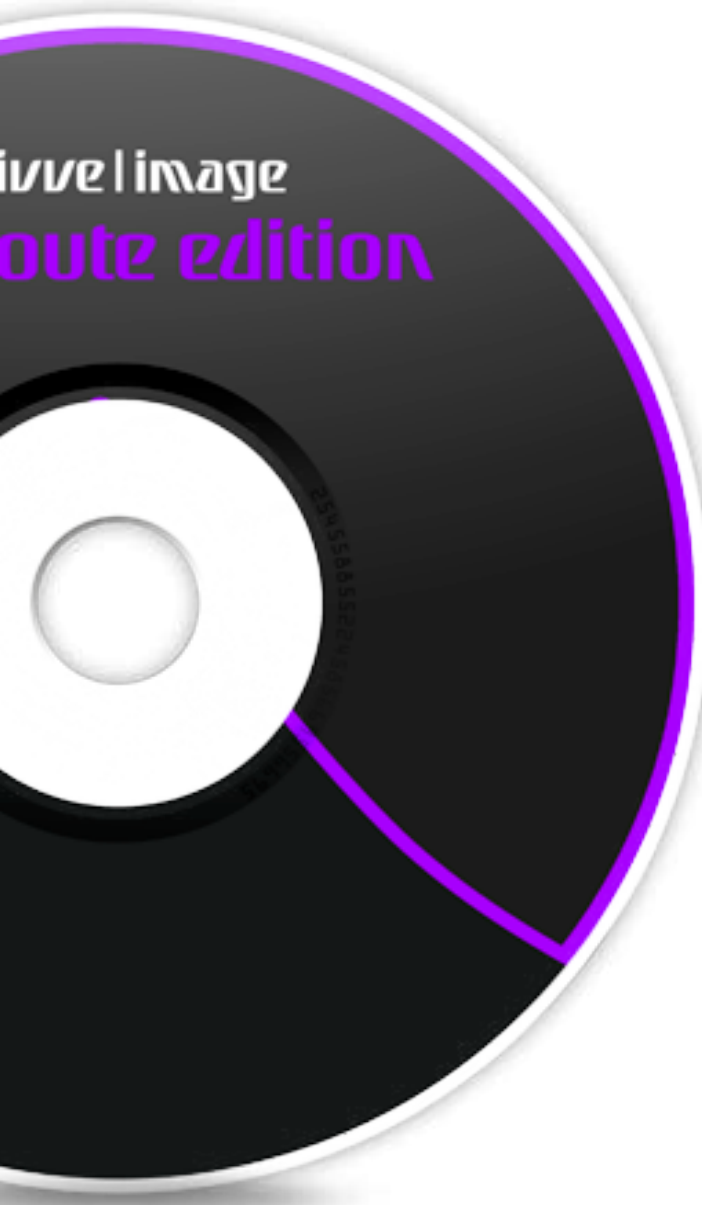




drivve | image **autoroute edition**

A flexible, customizable suite of tools for your scanner or MFP
in a robust platform-independent edition.

It's a programmable ignition system for
your imaging workflow.



autoroute edition

Hot (rod) folder-based scanning

This robust platform-independent edition of Driveve | Image lets you process scans server-side, no matter the make or model of your input device.

When you want to process images and automate workflows while using a variety of scanners — desktop models, MFPs, production scanners, or other devices that don't work on one of the industry's many embedded platforms — Driveve | Image Autoroute Edition may be just the scanning solution you've been looking for. All the essential features are available — image cleaning and processing, OCR, bar code recognition, email capability, automated workflows, filename generation, etc. — when and where you need them. "Autoroute" is French for "superhighway," so of course we've engineered it to handle as much high-speed traffic as you can send its way.

Autoroute workflows your scanned docs by automatically processing incoming files using preconfigured hot folders, each a unique job profile set up according to your preferred properties and settings. And for those who want a little more flexibility in processing scan jobs without the aid of embedded technologies, we've got good news. Using SnapForm® eForm technology to generate attractive coversheets with 2D bar coding, the Driveve | Image Coversheet Module provides the network communication that lets you process your scanned docs on the fly. What? Your scanner or MFP doesn't even have a display? Let Driveve hook that into your network, too — Driveve | Image Autoroute Edition will lead the way.



drive | image

for every independent platform

The platform independence of the Drive | Image Autoroute Edition lets you process scans server-side, so you can manage your organization's most vital asset — information — with unprecedented intelligence no matter the make or model of your input device.

Brains and Brawn (for your scanner)

The eDocument revolution begins where the paper trail ends — in the input tray of your scanner. While it's true that a significant percentage of the docs that end up in a DMS are generated in electronic form and imported directly into a database, offices everywhere still push a tremendous amount of paper. How to make the jump from this paper trail into the digital fast lane becomes the strategic question for anyone wanting to get work flowing — smoothly and efficiently.

Drive | Image is turbocharged scanning software that makes that jump as easy as putting on your blinker. By bringing together feature-rich, customizable modules that are highly intelligent and ridiculously user-friendly, Drive | Image turns your scanner or MFP into an exceptionally integrative workflow engine. In fact, Drive | Image transforms your entire network of input devices into a responsive, finely tuned programmable ignition system for these workflows. And with its simple installation and easy configuration, everyone in your organization can accelerate to full-blown office synchronization — to office automation that puts the *force* back in workforce.



Speed

The age of automatic transmissions



Getting your business to run faster shouldn't wear you out by making things more hectic than they might already be.

With Driveve | Image, speed is a by-product of incredible efficiency. So accelerating your workflow isn't a matter of grappling with things coming at you faster. It's about your operations running faster for you. Processes that typically take several minutes to complete when done manually can now be finished in a matter of microseconds — automatically.

When time consuming and costly manual processes have to be done by valuable team members, it upsets the most delicate of balancing acts that your organization has to perform every minute of every day — the one that runs along your bottom line. The Driveve | Image suite comes to the rescue by giving you powerful modules that, even when used all on their own, bring the power of automation to bear directly and positively on your operating costs.

Take blank-page separation, for example: just turn it on and you'll never waste precious time waiting at a copier, feeding individual documents into the feeder one at a time, ever again. But the interesting part comes when you start using all of the modules together as one dynamic synchronized system: bar coding, filename generation, Bates stamping, batch processing, email blasting, fax broadcasting, OCR, file format conversion, automated indexing. You can do all this (and more) at the touch of a *single* button.

Once your office has dropped Driveve | Image under the hood, you'll be running so lean, the competition will be left in the dust.

Power

Knowledge is power

In the business context, “knowledge” usually refers to knowledge of how things work.

At Driveve, we’ve made knowing how today’s best organizations implement digital document systems our top priority. Driveve | Image is the result of years of experience working at the heart of businesses both large and small, accumulating an intimate understanding of the crucial role that intelligent input plays in the larger scheme of digitizing your office.

We’ve put together what can only be described as a programmable ignition system for your document-based office tasks. It’s a complete toolbox that anyone with basic IT skills can use to create custom solutions or workflows for each of your scan-related jobs. By using the Driveve | Image Database Connector and Exchange | Fax Connector, Driveve | Image basically hooks a really big brain up to your network, so all of your document-based management keeps on flowing.



Security

“Pretty please” will get you nowhere

When considering the security of potential scanning software there are two salient concerns to keep top of mind.

The most obvious is access, who's got it, who doesn't, and whether security management is straightforward, thorough and foolproof. Just how safe is your network and the vital information stored in it? Less evident, but just as important, is how confident you are that your images are being processed correctly. In other words, how accurate is the index information used to structure the archive, and what assurance do you have that you'll always be able to find what you need when you need it most?

With Drivve | Image, you get 100% integration with MS Active Directory. And the powerful Drivve | Image features also have a powerful simplicity, which assures accuracy and reduces human error to near zero.



Connectivity

Your office ... its own little global village

What makes a company great isn't just how well it can accumulate the knowledge it needs to achieve its goals.

Keeping every team member up to speed through easy access to vital information is equally paramount. After all, it's shared knowledge that is your organization's greatest asset (a little thing called Civilization was built on it). At Driveve, we understand exactly how knowledge sharing makes a company tick, how disseminating intelligence as fast and efficiently as possible is essential to your success. It's what makes us such a unique company.

Driveve | Image is designed not only to connect scanners and MFPs to networks (something we do exceptionally well), but also to connect you and your team to each other and to the knowledge that makes your company run. Each module of the Driveve | Image suite works to build an Intelligence Engine™ that networks your vital company data (customers, products, services, support, etc.) together with the free flow of your digital documents, which are formatted and stored in a way that makes the most sense to you and your team.



Usability

Less is more (and more)

Of all the elements built into each and every Drivve product — Speed, Power, Security, Connectivity, Usability — it's Usability that brings us closest to our end users.

We take great pains to pull all of our technological and creative resources together to make your work life richer. For most people at your company, the unparalleled usability of Drivve | Image isn't really an issue. Why? Because with every scan-related task they won't even know they're using it.

In reality, most of the lifting is done by the Administrator who configures all the automated processes that Drivve | Image offers. Notice we didn't say *heavy* lifting. That's because Drivve | Image is so easy to use at every level. Three simple steps — Input, Processing, Output — are all you need to go through to create automated workflows that will save your team weeks, months, even years of man-hours. Savings that are transported directly, as the crow flies, to your bottom line.



Modules

Scanning outside the box

With imaging solutions, you can never have too much functionality. Then again, a lengthy feature list will get you only so far — it's really no replacement for a truly integrated solution. To achieve that, it's essential to consider *who* will actually be using the middleware that connects scanners and MFPs to networks.

With Drive | Image, the vast majority of end users don't even know they are users, period. They're the beneficiaries of the seamless intelligence of a system that takes care of all the busy work for them. In most instances, they need only tap a single button to execute tasks that are generally considered half chore, half drudgery (unless they're the type that likes hanging out at the copier). But for those of you who are responsible for saving precious time from being squandered pressing copier buttons, the following descriptions of the various modules that compose the Drive | Image Autoroute Edition scanning system will be enlightening. Here you'll find a toolbox with everything you need to build a custom, high-performance imaging solution. It's the Office Tuner's ultimate toy chest. So take a close look at what the Drive | Image Autoroute Edition suite has to offer. We think you'll be surprised how far the world of office automation has come.

- Scanner Power Tools (SPT)
- Exchange | Fax Connector
- Barcode Module (for SPT)
- OCR Module (for SPT)
- Coversheet Module (for SPT and Barcode Module)
- SharePoint® Connector



Scanner Power Tools

Mega-tweaks for office geeks

Juice up your MFP's feature set with multiple image-processing powers — and then let it loose! (It'll know exactly what to do.)

Whether you're using a simple desktop scanner, one of the many new networkable models, or an MFP as your input device of choice, Scanner Power Tools may soon become one of the key components in your organization's quest for Total Office Integration. The core of the Drive | Image suite, SPT is the command center that links input devices to your network (and the world) and enables you to automate an unlimited number of tasks — all at the touch of a button.

Building complex workflows is a cinch with SPT. The Administrator can easily create all the sequenced workflows the rest of the team requires to dramatically reduce (to just about zero) the amount of time they spend dealing with the scanner. The cool thing? Team members don't need to know diddly about how to run a scanner (much less a network) to get the full benefit of this advanced automation. The better part of what they'll ever need to accomplish at the machine involves touching a single button (on rare occasions, they may be called upon to select an item from a drop-down list — not exactly rocket science).

And for those of you that need these workflows to plug directly into your information infrastructure, we've got really good news. When used together with the other Drive | Image modules, SPT leverages virtually all of your existing data to make tasks — automated indexing, intelligent filename generation, search function for network folders, Bates stamping, automatic document separation using bar codes, email blasting or notification — a total no-brainer. Orchestrating the flow of your company's vital information should be as natural and intuitive as possible, so you and your team can get on with the business of getting down to business.



Exchange | Fax Connector*

Scan direct — to the entire world

Get perfect integration with selected fax server products. It's a big planet, but you've got it covered.

Many a scanner or MFP on the market today is capable of scanning to a fax address. You just put the page(s) you want to fax in the feeder, input the fax number (if you know it), scan and you're off! But what happens when you need to do some serious faxing? Like when you need to get a fax broadcast off in a hurry? Not many scanners or MFPs can handle such a big job on their own. That's because group broadcasts demand a machine that's integrated with your fax server. Enter the Exchange | Fax Connector from Drive | Image.

But the story goes on from here. You need to access all those special groups and lists you've created on your fax server. With Drive | Image you can create predefined scan jobs and assign them to different buttons on your scan device. (Each button corresponds to a hot folder supervised by Drive | Image.) Fax to the sales team? Just hit the designated "Sales" button. Fax to all your PR agencies around the globe announcing your new release? Select the "PR" button. Best of all, you can control the transmission of your faxes right from the comfort of your PC because there's no need to input a fax number manually. The Exchange | Fax Connector communicates with your fax server software to dispatch the fax automatically. Just make sure you don't forget to place the document in the feeder tray.

**Drive | Image Autoroute Edition does not support Exchange integration*



Barcode Module (for SPT)

Get your office engine humming



Pushing the envelope — literally. Adding the Barcode Module to SPT accelerates and streamlines your document workflow. Add efficiency to high performance. Seat belts required.

If you're looking for ways to make work flow smoothly throughout, whether it be from one desk to another in the same office or from one retail store to HQ, the Drive | Image Barcode Module is one of the more powerful instruments in the Office Tuner's toolbox. Virtually nothing will help you keep it all together, locally or globally, than a two-dimensional bar code. And if you want to be able to use them, your input devices have to be able to read them.

Bar codes are like a document's DNA — a ton of information packed into a tiny black-and-white striped blueprint. Your scanner's ability to see and decode them, instantly, is the first step in achieving those integrated digital ambitions of yours.

One particularly beneficial use of bar coding is their placement on cover sheets, where they make document routing happen without a thought. But they can be even more crucial to saving you money when you employ them at the center of such sensitive processes as remote verification or auditing or anything touching on questions of traceability. Used together with the other modules in the Drive | Image Suite — especially SPT or the Coversheet Module — the Barcode Module fills a key position in your Digital Empire.

OCR Module (for SPT)

Switch on your high beams

Use our visionary OCR engine to create readable and searchable PDF documents encrypted to ensure confidentiality.

Optical Character Recognition: the terms “digital office,” “office automation,” or even “document/content management” are absolutely meaningless without it. That’s because OCR doesn’t just make your scanned documents readable — it makes them intelligible, by a system that is greater than the sum of its parts: Your Company Name Here.

But reader beware. Whether you need OCR to convert your simple TIFF scans to searchable PDFs or to pull a contract or customer number from a scanned contract in order to use it as the Master Index that keeps all the other scans in the transaction together and retrievable, you’ll want it to perform at a very high level. And Drive | Image’s OCR Module is quite exacting in its operation.

Zonal OCR, allows you to define an unlimited number of zones on a document in order to extract text from special areas. Each zone creates a unique identifier that you can use throughout the application: for example, to export data or to generate document and folder names.



Coversheet Module (for SPT and Barcode Module)

Distributed scanning at its most versatile

Generate coversheets that automate your scanning workflow — and leverage your information infrastructure — whatever the make or model of your scanning device.

Even though Drivve is a world leader in developing solutions that push the limits of what the most advanced manufacturers' embedded platforms enable a scanner or MFP to do, we also believe you should be able to get your less "communicative" machines into the eDocument game, too.

Using SnapForm® (snapform.com) eForm technology to generate attractive coversheets with 2D bar coding, the Coversheet Module expands the reach of the already powerful Drivve | Image suite by transforming any scanning device into a fully integrated capture workstation. It's simple: adding a 2D bar code to a coversheet lets you "tell" the Drivve | Image engine, running server-side, exactly what you want to call your scans, what you want them to do, what file format they should be in ... even where or to whom you want them to go.

All the latest technologies that are well on their way to transforming the world of office machinery (copiers, scanners, printers) into intelligent document workstations do essentially one important thing: they get your devices to talk to your network, which means your scanner can display, and use, at the touch of a button or two, vital information gleaned from the databases (CRM, ERP, Fax, etc.) that your organization uses every day. But what if your scanner or MFP isn't running applications on an embedded platform that allows this network connection? What if it doesn't even have a display? Let Drivve hook that into your network, too — we'll lead the way with a coversheet.

With the Autoroute Edition Coversheet Module, your device is able to do things like grab print jobs from your network and execute them, or take an already existing paper document and transform it into an electronic one, clean it up through image processing, and then index it with your organization's already existing data; from here your scanned doc is placed in your document archive or network folder, where it can be instantly retrieved by typing in any number of index values you use all the time, such as a company name, a customer number, an invoice number, a key word, etc.



SharePoint® Connector

Speed your docs into SharePoint

Let Drive | Image process your optimized docs directly into SharePoint, right from your scanner or MFP panel.

Organizations using Microsoft Windows® SharePoint Services will be happy to know they have a powerful strategic ally to help them get their input devices integrated with their SharePoint systems.

Drive's SharePoint Connector brings the full force of the Drive | Image suite to bear on the task of automating distributed capture in flexible, creative ways. From the creation of point-of-scan, personalized profiles through image processing and file format conversion, to autogenerated file names and filing structures, the SharePoint Connector makes feeding your SharePoint installation effortless.

Want the perfect format for collaborating within SharePoint projects? Leverage the Drive | Image OCR Module to store all your documents in SharePoint as searchable PDF files. Need to link your SharePoint system with all your existing information resources? Just tap the deep integration capability of the Drive | Image Database Connector.



Specifications

Manna for maniacs

It's all well and good that we have a lot to say about managing documents, creating workflows, scanning, working with networks, automated indexing, etc. But the devil is in the details, right? You can't afford to run into him only after you've installed and started using something as important as a full-blown scanning solution ... and the hardware to boot! So here, we do our very best to spell it all out for you.





General

- Drivve | Image Autoroute Edition is compatible with all scanning devices that can deliver an image file to a folder
- Easily create customized scanning workflows for each type of document and any type of scanning device
- Use the full power and newest standards of image processing, correction and cleaning
- Extract data from scanned documents, such as bar codes, and use it to index and autoroute document output
- Convert to all industry-standard output formats such as PDF, searchable PDF, PDF/A, JPEG, TIFF, Microsoft® Word and more
- Scan to FTP, SharePoint®, personal inboxes, databases, Email or Fax and route documents to any location on your server
- Deep integration with Drivve | DM, Drivve's robust yet streamlined browser-based document management system
- Real-time, dynamic integration with document management, collaboration, and other business applications
- Use index information for automatic filename generation and file-folder storage structure creation on your server or in SharePoint® Services
- Easy, centralized installation and configuration with easy-to-use interface, no programming knowledge needed
- Admin email notifications and a processing statistic support system oversight
- Easily expand Drivve | Image to meet customized or evolving needs



Scanner Power Tools (SPT)

Optimize scan quality and accelerate workflows

- Separate your documents with a blank page or with a 1- or 2- dimensional bar code and you'll get separate files at the computer
- Blank-Page Deletion – Default your scans to duplex mode (two-sided), even for single-sided documents; blank sides are deleted from the job
- Bates Stamping – To annotate and paginate documents using any kind of text or image
- Image Cleaning – De-skew, de-speckle, and remove lines, punch-hole marks and borders
- Scan to network or web folders, or FTP
- Create fixed and dynamic scan targets at your network in seconds
- Autogenerate the folder structure on your FTP server (just like you can with your network folders)
- Filename Generation – Define your file-naming convention in advance, including using variables
- File Format Conversion – Convert your image files to any standard industry format
- Add metadata to any scanned document (ASCII, Text, CSV, XML, HP Digital Sender)
- Run an application after all processing is completed, and pass a variety of parameters to the application to initiate a third-party workflow or document-processing system
- Send emails using any standard email server
- Emailing supports multiple To, Cc and Bcc addresses
- Email Notification feature lets you know when a new document is scanned to a specific destination



Exchange | Fax Connector*

Seamless, deep integration with selected fax server software

- Email, fax and archive a document in one step
- Transmission protocol recorded for every fax
- Seamlessly connects any scan device with selected fax server software
- Use your Exchange | Fax Connector license to send faxes from different scan devices

**Drivve | Image Autoroute Edition does not support Exchange integration*



Barcode Module (for SPT)

Reads more than 20 industry-standard 1D & 2D bar codes

- Uses bar code content to index documents
- Uses content of 2D bar codes to enable/disable image processing
- Reports the type, position and recognition confidence level for all bar codes
- Configure minimum confidence level and get a notification if bar code is below confidence level
- Reads almost all bar code orientations: horizontal, vertical, skewed 45°
- Corrects basic scanning errors
- Detects bar codes anywhere in an image or specify a bar code location
- Indicate a default bar code orientation
- Configure maximum number of bar codes to be read
- Use more than one bar code per document and configure maximum number of bar codes to be read
- Extract parts of a bar code or split bar code data based on separator characters
- Separate your documents with a 1- or 2- dimensional bar code



OCR Module (for SPT)

Create readable and searchable PDF documents encrypted to ensure confidentiality

- Generate a variety of searchable output formats (PDF, RTF, Text, Microsoft Word and Excel) and edit your scanned document with your preferred MS Office application
- Generate PDF/A output format for the long-term archiving of electronic documents
- Autorotation of imperfectly scanned documents
- PDF encryption ensures that confidential information remains private
- Store secured and password-protected PDF documents
- OCR text export for third-party applications (Text, CSV or XML)
- Scan documents containing different languages all at once with multiple-language support (reads up to 9)
- Use Drive | Image Zonal OCR to define an unlimited number of zones on a document in order to extract text from specific areas
- Use powerful string manipulation and analyze functions on any type of extracted data



Coversheet Module (for SPT and Barcode Module)

Automatically store scanned documents according to bar code data

- Add image-processing instructions to coversheet
- Control routing of documents based on coversheet processing instructions
- Enable pagination of documents
- Multiple input controls: text input, check box, drop-down lists, etc.
- Use business logic within the coversheet to control data input
- Mandatory fields
- Colored fields let the user see which ones require mandatory input
- Multilanguage support within one coversheet
- Use integrated functions such as adding, subtracting, string manipulation
- Enable/disable and hide/display input fields based on entered data
- Use data input validation based on entered data
- Version control for coversheet
- Define when a coversheet expires
- Freely designable coversheet templates let you include corporate identity (requires SnapForm Designer; snapform.com)
- Database connection to generate drop-down lists



SharePoint® Connector

Scan directly to Microsoft SharePoint Services

- Scan documents into SharePoint
- Index scanned documents automatically then store them in SharePoint
- Automatically create a new folder in SharePoint when filing a scanned doc
- Fill in customized fields according to predefined variables in SharePoint at the point of scan
- Automated filename generation: Define your file-naming convention in advance using preferred variables then store indexed documents in SharePoint
- Autogenerate the filing structure within SharePoint
- File a document in your inbox and in a SharePoint folder or project simultaneously
- File a document in SharePoint and email it at the same time
- Create fully automated scan profiles with predefined document filing at the touch of a button
- Documents scanned via Drive | Image can be accessed over SharePoint Services from anywhere in the world
- Use email alerts to notify team members when new project-related documents are scanned into SharePoint
- Documents are scanned as searchable PDF files, facilitating collaboration within SharePoint projects
- Connects your scanning device with an unlimited number of SharePoint Servers



Pushing paper is one of the more inefficient, costly, and downright boring aspects of running any organization. All too often a significant percentage of valuable human resources is completely wasted when people have to perform tasks (often poorly) that could have been done automatically (and with virtually no human error). Lost time, lost docs, lost info. Welcome to the land of lost revenue.

Did you know that you can *amplify* the wealth of intelligence your best people bring to the job simply by implementing the cutting-edge technologies that Drive puts into play in today's office? Don't diminish the superior skills that make your organization excel by letting them get bogged down in pushing paper (or fishing for it). No more lost talent. That certainly translates as lost revenue (and the most objectionable kind).

With less than a miniscule \$.10 per-man-hour investment, virtually every person in your organization can be significantly more productive by simply being allowed to work at the top of their game. Think about it. In a paper-based office, it takes an average of 10 minutes to even find a filed document, much less process it. Now imagine having that same doc available in a few keystrokes. You don't need to have been a math major to run these numbers. From our perspective, that's using your (collective) brain.

Drive was created with one thing in mind: to make dealing with paper-based information exchange a *minor* part of your organization's day-to-day operations. From now on paper-pushing can be isolated to a single place in the office. Just place your docs in the input tray of your MFP: the "push" comes the moment you hit that one button that magically transforms every paper document into a perfectly formed, intelligence-enabled "package" of info that your team, partners, suppliers or customers can share and, most important, act on.

Mission

We're on one

At Drive, we're dedicated to steering companies of every size into the Digital Age of tomorrow — smoothly and comprehensively. To do that, we've created a powerful, fully integrated turnkey information management system that is so simple and intuitively designed, the average end user really can learn to use it within minutes. But our mission wouldn't be complete without providing you with a support network every bit as intelligent and dedicated as the development process that created our best-in-class products in the first place.

Usability: amazingly powerful yet simple to operate. This sums up the winning strategy of Team Drive. We want to be the company renowned for its high dedication to user experience at every level of your DM operations, front to back, from clean interface design principles all the way to rock-solid, cutting-edge technology. And we've got the experience, smarts, creativity, patience, and team spirit to achieve it. These are just some of the distinguishing attributes of the people who develop the Drive line of products and those who are always ready to serve our customers. And perhaps nothing can quite convey the depth of the Drive drive than this: We're way into what we do. (We really are.)





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